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**CHECKLIST TO BE FILLED IN BY THE CONTRACTOR**  
**License to Electrical Contractor Grade 'A' (HT/EHT)**

This license shall be granted to such person or firm who shall fulfil the following conditions, namely:

- A. Should be an Indian National/Firm:
- i. Copy or Voter Card/Aadhar Card/Driving License in case of contractor.
  - ii. Copy of Registration under Indian Company Act in case of the firm.
- B. Address of Contractor/Firm(self attested proof)
- i. Present Address
  - ii. Permanent Address
  - iii. Phone No.
  - iv. Mobile No.
  - v. E-mail Address
  - vi. Passport size photograph of contractor/authorized person of the firm.
- C. Name of the authorized person on behalf of Contractor/Firm (authorized under the Indian Company Act) and Power of Attorney in case other than Proprietor.
- D. Himself holds or has in his sole employment a Supervisor holding a valid Supervisor & Wireman permit issued by the appropriate government, self attested photocopy of Supervisor, Wireman license to be attached along with original.
- E. Possess the following instruments, equipments and wiring tools:

Sr. No	Condition/Requirement	Class A (11 KV)	Class A (EHT)	Class B	Purposed make of Equipment ISI Marked.	Serial No. of Equipment
1.	One insulation resistance test (Megger) 2500/5000	✓	✓	X	Megger/Motwane/Fluke/Rishab/Waco/AGAM/C&C/HTC/ESMA/MECO/PICO	
2.	One insulation resistance test (Megger)-1000 Volts	✓	✓	✓	Megger/Motwane/Fluke/Rishab/Waco/AGAM/C&C/HTC/SECO R/ESMA/MECO/PICO	
3.	One No. Tong tester type ammeter 0-1000 amps.	✓	✓	✓	Megger/Motwane/Fluke/Rishab/HTC/MEX Tech/Chung/Meco/Unity/WACO/MECO/PICO	
4.	One No. multi meter	✓	✓	✓	Megger/Motwane/Fluke/Rishab/HTC/Mex Tech/Unity/MECO/PICO	
5.	One No. phase sequence indicator	✓	✓	✓	Fluke/AE/Megger/Secor/Denko/Airon	
6.	One No. earth resistance tester (Earth Meggar)	✓	✓	✓	Rishab/Motwane/Fluke/Megger/Waco/Agam/C&C/Esma	
7.	One No. Line tester/test lamp	✓	✓	✓	Taparia/Stanlay/Pie/Gedore/C&C	
8.	Voltage Detector (11 KV)	✓	✓	X	Raychem/Motwane/Katu/AGAM/MECO	
9.	Break Down Value (BDV) testing kit for Trasformer oil.	X *	X *	X		
10.	Adequate number of wiring/errection tools and plants and materials, Spanner Set, Threading, Wrench for conduit, wrench set, Insulated pliers,	✓	✓	✓	Reputed Makes ISI Marked	

	for GI Pipe, crimping tool, bench wire, Goti set, cutter for Wall/floor casing, First Aid kit.					
11.	Safety Equipment: a) Hand Rubber Gloves & Shoes - Tested for 15 KV(ISI mark) b) Safety belts: 2 Nos. c) Earthing stick/Rod: 2 Nos.	✓	✓	X	Any Reputed Make ISI Marked	
12.	<b>Addl. Equipment for 66 KV only</b> a) Primary & Secondary Injection set. b) Voltage Detector (66 KV level). c) Hydraulic crimping tool. d) Earthing stick/Rod: 2 Sets (6 Nos). e) Helmets. f) Hand Rubber Gloves & Shoes - Tested for 15 KV(ISI mark) g) Safety Helmet h) Full Harness Safety Belt (ISI mark)	X X X X X X X X	X X ✓ ✓ ✓ ✓ ✓ ✓	X X X X X X X X	----- ----- Any reputed make ISI Marked Any reputed make ISI Marked Any reputed make ISI Marked Any reputed make ISI Marked Any reputed make ISI Marked	

**Note:**

1. The instruments should be of reputed make. The old instruments, if any will be got calibrated afresh and certification to be accompanied.
2. The self attested photocopy of date of last calibration (not older than 2 years from government standard laboratory/private accredited lab) be submitted.
3. Any change in the Address/Phone no. will be intimated to the Licensing Board, Chandigarh.
4. An undertaking will be submitted by the Contractor/Firm that the supervisor and wiremen employed by him/firm is permanent employee and supervisor and wiremen are not working with other contractor/firm/other state.
5. The wireman should have 'A' category license.
6. The Electrical Contractor of appropriate class will submit the undertaking to get the Transformer insulating oil tested for BDV/Other test from NABL accredited laboratory/Govt. Or utility laboratory.